

Holbrook Board of Selectmen  
Minutes of the Regular Session of  
Wednesday, December 9, 2015

Present: Matthew V. Moore, Chairman  
Kevin J. Sheehan, Vice-Chairman  
Daniel F. Moriarty, III, Clerk  
Richard B. McGaughey, Associate

In attendance: Timothy J. Gordon, Town Administrator  
Marjorie E. Godfrey, Assistant Town Administrator  
Luke McFadden, Fire Chief  
William Smith, Chief of Police  
Benjamin Ecord, Superintendent of Public Works

The meeting was called to order at 7:00 p.m. by Chairman Moore, in the Selectman Noel C. King Meeting Room, Holbrook Town Hall, Floor 3R, 50 North Franklin Street, Holbrook, MA 02343, and began with the Pledge of Allegiance.

MINUTES:

MOTION: By Mr. Moriarty, second by Mr. McGaughey, to accept the minutes of the regular session of Tuesday, November 24, 2015, as printed

VOTE: 3:0:1 (Mr. Sheehan abstained)

MOTION: By Mr. Moriarty, second by Mr. McGaughey, to accept the minutes of the executive session of Tuesday, November 24, 2015, as printed

VOTE: 3:0:1 (Mr. Sheehan abstained)

Town Administrator Timothy Gordon reported that:

- New, unwrapped toys can be dropped off at the Fire Department for Toys for Tots until Dec. 18
- There is a vacancy in a Citizen at Large position on the Permanent School Building Committee
- Holbrook Jr. Sr. High has been designated a Level 1 school by the Dept. of Elementary and Secondary Education, based on MCAS scores. The South and JFK Schools are Level 2.
- The Financial Departments have been busy with preparing for setting the tax rate
- An agreement has been reached with Patriot Energy for the Town's electric power at a rate of 8.29 cents per kWh. The Town's current rate is 10.58 cents per kWh.
- There will be a meeting with the tax title attorney next week.
- There is an upcoming meeting with Atty. Jim Lampke, the Town's counsel in the Norfolk County Agricultural School litigation, relative to the prior years of school tuition.
- There will be a meeting scheduled to discuss the special water audit that was done a year ago.
- The Capital Improvement Planning Committee will be meeting to discuss the capital items requested for FY17.
- Negotiations are continuing with the Joint Water and Dispatch unions.
- The slogan contest closes on the 15<sup>th</sup>.
- The Planning Board has been meeting with Verizon about extending a tower. Verizon said they will not be putting up a new building. Instead, they will use small cabinets for the equipment and use landscaping around them.
- The School Committee is discussing creating a new maintenance committee.

The AMORTIZATION of the SNOW and ICE DEFICIT, due to the unprecedented amount of snow during the winter of 2014 – 2015, was discussed and voted in advance of the tax classification hearing

this evening. The Town is allowed to amortize the deficit over a 3-year period. During the discussion, it was agreed that it should only be spread out over two years at the most. The anticipated federal reimbursement was taken into consideration.

MOTION: By Mr. Moriarty, second by Mr. Sheehan, that the Town of Holbrook amortize the fiscal year 2015 snow and ice deficit over FY2016 and FY2017, and the amortization schedule shall be as follows: \$257,395.23 in FY2016 and \$257,395.23 in FY2017. Said amounts are net of anticipated Federal reimbursements.

VOTE: 4:0

**JOINT MEETING TO FILL A VACANCY ON THE LIBRARY BOARD OF TRUSTEES:**

Present: Kenneth M. Howley and Margaret A. Murray – Library Trustees

The hearing notice was read.

MOTION: At 7:12 pm, by Mr. Moriarty, and seconded by Mr. Sheehan, to open the hearing to appoint a resident to fill the vacancy on the Library Board of Trustees until the annual town election in April 2016

VOTE: 4:0

Mr. Howard explained that this vacancy is due to the recent resignation of Mr. Jeffrey Farash. He said that the Trustees would like to nominate Mr. Eryc B. Courmac. A letter of interest submitted by Mr. Courmac was read.

MOTION: Made and seconded, to accept Mr. Eryc B. Courmac as a member of the Library Board of Trustees until the annual town election in April 2016

ROLL CALL VOTE: Mr. Sheehan – Yes  
Mr. McGaughey – Yes  
Mr. Moore – Yes  
Mr. Moriarty – Yes  
Mr. Howard – Yes  
Ms. Murray – Yes

MOTION: At 7:15 pm, made by Mr. Moriarty, and seconded by Mr. Moore, to close the joint meeting

VOTE: 4:0

**FY2016 TAX CLASSIFICATION HEARING:**

Present: Daniel Lee, Chairman; William Marble; Ann Marie Kane – members of the Board of Assessors  
Patrick Harring, Principal Assessor; Pamela Holt, Assistant Assessor

The legal notice published in the Patriot Ledger on November 27, 2015, was read.

MOTION: At 7:16 pm, by Mr. McGaughey, second by Mr. Sheehan, to open the Tax Classification Hearing for FY2016

VOTE: 4:0

Mr. Harring reviewed the packet of information he presented to the Board of Selectmen. The property values, following the revaluation of all property this fiscal year, and the Town's new growth, were approved by the Dept. of Revenue (DOR). Sales from 2014 are used for the property values. It was noted that the numbers being discussed are preliminary until they are certified by the DOR. Mr. Harring explained the effect of changing the "shift", which is the factor used in allocating the tax levy between

the residential, commercial, industrial and personal property classes. He indicated that the Board of Assessors recommended that the shift remain at 1.69.

Mr. Harring explained that the Board of Assessors is working to combine small lots in order to cut the number of properties and make it easier for the taxpayer and the Assessors.

Kevin Costa, Chairman of the Finance Committee, recommended shifting toward the commercial properties and making the tax increase percentage equal for both residential and commercial. Board members explained that the Town needs to be business friendly in order to attract businesses, not further burden the current businesses. Mr. Harring said the only new growth in commercial/industrial properties was the infrastructure for the electric company.

MOTION: By Mr. McGaughey, second by Mr. Moriarty, that the Board of Selectmen vote to keep the shift at 1.69 for Fiscal Year 2016, as recommended by the Board of Assessors

VOTE: 4:0

Mr. Harring explained the Residential Exemption and the Small Commercial Exemption, and why they are not recommended by the Board of Assessors for the Town of Holbrook.

MOTION: By Mr. Moriarty, second by Mr. McGaughey, that the Board of Selectmen vote not to adopt the Residential Exemption or the Small Commercial Exemption for Fiscal Year 2016

MOTION: At 7:43 pm, by Mr. Moriarty, second by Mr. Sheehan, to close the Tax Classification hearing for the allocation of the FY16 tax levy

VOTE: 4:0

Wayne Darragh, Vice-President of Community Opportunities Group, Inc., was present to speak about applying for an FY16 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG). He explained the significant change in the rating system used now for CDBG grant applications. Holbrook's needs score has dropped to 26 out of 35, which is now a competitive score. He suggested that Holbrook submit a joint application for housing rehabilitation with the Town of Rockland. Holbrook would be the lead town, and Rockland would declare itself as CDF2. Rockland would be limited to \$350,000.

The application would also include at least one social service activity, which could be supporting a food pantry, activities or outreach workers for the Council on Aging, or fuel assistance, among other options. Mr. Darragh will also check to see if grant funds could be used for fighting the current opioid drug addiction issue in Holbrook. Following discussion, Mr. Moore indicated the support of the Board for a joint application for a grant with the Town of Rockland for housing rehabilitation and other options that will be decided at a meeting in January.

Chief Smith submitted a request that RETIRED SGT. WILLIAM KEEGAN be appointed as a Special Police Officer in accordance with a provision in the Union contract.

MOTION: By Mr. McGaughey, second by Mr. Moriarty, that the Board of Selectmen grant the Chief's request to appoint Mr. William A. Keegan, a retired Holbrook police officer, to be eligible to work extra paid details as a Special Police Officer, with a term to expire on June 30, 2016

VOTE: 4:0

ANNUAL RENEWAL OF LICENSES:

MOTION: By Mr. Sheehan, second by Mr. Moriarty, that the Board of Selectmen approve the renewal of the following licenses effective January 1, 2016 through January 1, 2017 provided that all taxes, fees, assessments, betterments and any other municipal charges are paid to date

VOTE: 4:0

Used Car Dealer's License – Class II:

1. Richard Savary, Pine Hill Service Station, Inc.
2. MIKMAR, Inc. dba Regal Motors, Mike Liuzzi
3. Friends Automotive, Inc., Michael A. Fitzgerald, President
4. O'Brien Car Care, Inc., William J. O'Brien, President
5. David J. Salvaggio, Pro-Built Transmissions, Inc. dba Weymouth Street Auto Sales
6. Richard E. Federico, President, Revitalize Auto Reconditioning, Inc.
7. T and D Classic Cars, Inc., David McAlpine, Treasurer
8. ND Autos, Inc. (Masoud S. Buisir, President) dba Barga Motors
9. Basic Auto Rental, Inc. dba PJ's Auto Sales, Robert Cunha

MOTION: By Mr. Sheehan, second by Mr. Moriarty, that the Board of Selectmen approve the renewal of the following licenses effective January 1, 2016 through January 1, 2017 provided that all taxes, fees, assessments, betterments and any other municipal charges are paid to date

VOTE: 4:0

Motor Vehicle Junk License – Class III:

1. Stephen Hill dba Holbrook Auto Body

MOTION: By Mr. Moriarty, second by Mr. Sheehan, that the Board of Selectmen approve the renewal of the following Taxi/Livery License effective January 1, 2016 through December 31, 2016 provided that all taxes, fees, assessments, betterments and any other municipal charges are paid to date

VOTE: 4:0

1. Susan L. Mann dba Mann's Livery Service
2. John Messia dba Mr. John's Limousine Service
3. Kevin McGrath dba Colonial Livery Service of Holbrook

MOTION: By Mr. Sheehan, second by Mr. Moore, that the Board of Selectmen approve the renewal of the following Common Victualler Licenses effective January 1, 2016 through December 31, 2016 provided that all taxes, fees, assessments, betterments and any other municipal charges are paid to date

VOTE: 4:0

1. Evangelos Yiannousas, Highland Pizza & Calzone, Inc. dba Vinny's Pizzeria & Ice Cream
2. Dimitrios Tombros, H & J Tombros, Inc. dba Holbrook House of Pizza
3. Stanney's of Holbrook, Inc.
4. Marylou's News, Inc.
5. AJB Ventures dba Corner Grill and Pizzeria

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6. MEEDO, Inc. dba Sara's Pizza Palace
7. Thomas Palmer dba T's Cafe
8. Brookville Restaurant Group LLC dba Brookville House of Pizza
9. TBD Pizza, Inc. dba Domino's
10. Shirlee Vaughn dba Nan's Cookie Jar & Creamery
11. Robert Caparella dba The Connection
12. South Franklin Donuts, Inc. dba Dunkin Donuts
13. Holbrook Donuts LLC dba Dunkin Donuts
14. Northeast Foods, LLC dba Burger King

MOTION: By Mr. Moore, second by Mr. Moriarty, that the Board of Selectmen approve the renewal of the following All Alcohol Package Store Licenses, effective January 1, 2016 through December 31, 2016 provided that all taxes, fees, assessments, betterments and any other municipal charges are paid to date

VOTE: 4:0

1. Gregg Lake Associates, Inc. dba Highland Liquors
2. Holbrook Package, Inc. dba Holbrook Package Store
3. S & H Community Package, Inc. dba Holbrook Community Package
4. HaHai Liquors, Inc. dba Holbrook Liquors

MOTION: By Mr. Moriarty, second by Mr. Sheehan, that the Board of Selectmen approve the renewal of the following Wine & Malt Beverage Package Store Licenses, effective January 1, 2016 through December 31, 2016 provided that all taxes, fees, assessments, betterments and any other municipal charges are paid to date

VOTE: 4:0

1. The T. Sikder Corp. dba Tedeschi's #343
2. Shiv C. Lillaney dba Fast Lane Convenience
3. ASP Convenience, Inc. dba Clerks Variety Store
4. Sendhi Corp. dba Holbrook Food Mart

MOTION: By Mr. Sheehan, second by Mr. Moriarty that the Board of Selectmen approve the renewal of the following licenses effective January 1, 2016 through December 31, 2016 provided all taxes, fees, assessments, betterments and any other municipal charges are paid to date

VOTE: 3:0:1 (Mr. McGaughey abstained)

The All Alcohol Club, Common Victualler, and Entertainment Licenses in the name of:

1. Building Association of Father Francis X. Bransfield Council, Knights of Columbus #5046

The All Alcohol Club, Common Victualler, Entertainment and Automatic Amusement Device Licenses in the name of:

1. Building Association of William B. Dalton Post 137 American Legion, Inc.

The All Alcohol Restaurant, Common Victualler, Entertainment, and Automatic Amusement Device Licenses in the name of:

1. Halfway Cafe, Inc. dba Lucky Lou Lou's
2. Lg Jian, Inc. dba Golden Pacific Restaurant

The All Alcohol Restaurant, Common Victualler, and Automatic Amusement Device Licenses in the name of:

1. 73-77 Union Street, Inc. dba The Union Street Pub

The All Alcohol Restaurant and Common Victualler Licenses in the name of:

1. JD Smith Corp. dba Smith's Restaurant

The Entertainment License in the name of:

1. JD Smith, Inc. dba Smith's Catering

The Wine & Malt Beverage Restaurant and Common Victualler Licenses in the name of:

1. Union Street Lanes, LLC
2. ANG Pizza, Inc. dba LEGGOS
3. Ann J. Panos dba Maria's Pizzeria

And the Common Victualler and Wine & Malt Beverage Package Store License in the name of:

1. Elizabeth Aiello dba Cottage Variety

Chief Smith reported that an additional cruiser is being funded by a grant for traffic stops; officers are being trained on using LoJack for dementia patients; a program has been started at the Police Dept. to watch homes when residents are away.

Supt. Ecord thanked Mr. Dennis Barry for the use of the trailer for the Annual Festival of Lights, and Mr. John West for the use of a crane to hang the lights on the trees. Mr. Moore said the attendance was twice the usual this year, which was the first year of holding the celebration on a Saturday evening. Treasurer/Collector Digirolamo said that the water bills are due Monday, liens will go on in February, and the demands are going out.

Chief McFadden reported that a donation of Narcan has been received with the assistance of Sen. John Keenan. There were 83 saved lives this year.

Communications Director Stephan Hooke reported that he has been talking with the Town of Canton, which would be a year away and contingent on a 911 development grant. Additional full-time staff would be needed to handle dispatch for another town. He has been working on rate increases with the Town of Sharon, and will be working on a cost model for Abington.

MOTION: At 8:25 pm, by Mr. Moriarty, second by Mr. Sheehan, to adjourn the meeting

VOTE: 4:0

Documents: Assessors' Tax Classification information;  
Copy of letter from Eryc Courmac; Request  
to appoint special police officer; list of  
licenses to renew; minutes

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Daniel F. Moriarty, III, Clerk